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Compostition I

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COLLIN COLLEGE COURSE SYLLABUS

Course Number: ENGL 1301

Course Title: Composition I

Course Description: Intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on writing the academic essay as a vehicle for learning, communicating, and critical analysis. Lab required.

Course Credit Hours: 3

Lecture Hours: 3

Lab Hour: 1

Prerequisite: Meet TSI college-readiness standard for Reading and Writing; or equivalent

Student Learning Outcomes:

- **State Mandated Outcomes:** Upon successful completion of this course, students will:
 1. Demonstrate knowledge of individual and collaborative writing processes. (Teamwork, Communication Skills)
 2. Develop ideas with appropriate support and attribution. (Communication Skills)
 3. Write in a style appropriate to audience and purpose. (Communication Skills)
 4. Read, reflect, and respond critically to a variety of texts. (Critical Thinking)
 5. Use Edited American English in academic essays.
- **Additional Collin Outcome:** Upon successful completion of this course, students should be able to do the following:
 1. Demonstrate personal responsibility through the ethical use of intellectual property. (Personal Responsibility)

Withdrawal Policy: Friday, October 19 is the last day to withdraw from this course.

Collin College Academic Policies: See the current Collin Student Handbook

Americans with Disabilities Act Statement: Collin College will adhere to all applicable federal, state and local laws, regulations and guidelines with respect to providing reasonable accommodations as required to afford equal educational opportunity. It is the student's responsibility to contact the ACCESS office, SCC-D140 or 972.881.5898 (V/TTD: 972.881.5950) to arrange for appropriate accommodations. See the current Collin Student Handbook for additional information. Effective Fall 2014.

Instructor Information:

Instructor's Name: Mary White

Office Number: L-215 at Collin College, Spring Creek campus

Office Hours: TR 3:00-4:00 *by appointment* (send me an email if you plan to attend)

Email: mewwhite@collin.edu

Class Information:

Section Number: 1301.RBC

Meeting Times: MW or TR 1:25-2:55

Meeting Location: Rockwall Burton Center

Minimum Technology:

Students must have reliable computer and internet access.

Email expectations:

All communication for this class will be through CougarMail at the address provided above. You *must* check CougarMail daily. I recommend you forward it to your preferred email address, and/or to your phone.

Please send emails with clear subjects and appropriate signatures for identification purposes; responses to emails should be expected within 48 hours during weekdays; emails will rarely receive responses on weekends.

Course Repeat Policy:

Beginning Fall 2016, Texas residents attempting a course more than twice at Collin College are subject to regular tuition plus an additional \$50 per semester credit hour. Please see the "Repeating Courses" section of the Registration Guide for more information.

Course Resources:

Textbook:

- Bullock, Goggin, and Weinburg, *The Norton Field Guide to Writing with Readings and Handbook*
ISBN: 978-0-393-61739-9

Collin College's book seller is Barnes & Noble College. You may order your book online or at your nearest campus bookstore.

Method of Evaluation:

Participation: 5%

Journal (due on last day of class): 5%

Labs: 10%

Response Paper (Canvas submission): 5%

Literacy Narrative Essay (Canvas submission): 10%
Resumé and Cover Letter (Canvas submission): 5%
Textual Analysis (Canvas submission): 15%
Annotated Bibliography (Canvas submission): 5%
Issues Paper Rough Draft (Canvas submission): 8%
Issues Paper Final Draft (Canvas submission): 20%
Reflections Paper (in class): 2%
Final: 10%

A = 90-100
B = 80-89
C = 70-79
D = 60-69
F = 0-59

Essay final drafts are scored based on the following elements:

- Content (clearly stated main idea and thorough, logical support)
- Organization (clear introduction, orderly development, smooth transitions, sense of conclusion)
- Style (correct and varied sentence structure, exact and appropriate words)
- Audience (clear to and appropriate for intended audience)
- Mechanics (usage, punctuation, spelling)
- Format (based on MLA style guide)

All assigned essays in this class must follow MLA formatting guidelines, including when citing sources. Your textbook addresses MLA formatting in Chapter 22, beginning on p. 465. **Note that in this class essays must be submitted in Times New Roman 12pt font.**

Essay assignments must be submitted online through Canvas. You will find a place to upload your document in the Assignments section. *If you are absent, you still must turn in your assignment online by the start of class or it will be counted late.*

The **Lab** component is an integral part of this writing course. The lab work is not the same as regular daily coursework that you must complete to stay on track in the class; it is designed to provide additional activities to help improve your writing. Each lab assignment will have a specific due date and will not be accepted late. The lab component of this course weighs as 10% of your total course grade.

Attendance Policy:

I strongly advise you to attend class regularly, as the information given in class will be critical to doing well on your assignments. *Students who miss class are responsible for finding out the information they missed.*

Religious Holy Days:

In accordance with Section 51.911 of the Texas Education Code, Collin will allow a student who is absent from class for the observance of a religious holy day to take an examination or complete an assignment scheduled for that day within a reasonable time. Students are required to file a written request with each professor within the first few days of the semester to qualify for an excused absence. Students who plan to observe religious holidays that require absences from class should consult the current Collin College Student Handbook section on Religious Holidays for the correct process to follow.

Late Work:

Late assignments will result in a penalty of 5 points per day that they are late for the first three days, followed 10 points per day for each day after that. (Example: 1 day late is 5 points off, 3 days late is 15 points off, 4 days late is 25 points off, etc.)

Plagiarism Policy:

Ordinarily plagiarism will result in an automatic zero for the assignment. See the *Collin Student Handbook* for more information.

Supplies:

- Composition book or spiral for in-class writing exercises and notes; loose paper for in-class journal entries
- Regular and reliable computer access. **All essays must be submitted to Canvas by 11:59 p.m. on the due date.** Essays submitted after this time will be counted as late. Last minute computer issues are not an excuse for late work.

Course Calendar:

NOTE: Readings listed for a specific class day are expected to be completed BEFORE the beginning of class.

8/28- Introduction and Review of Syllabus

8/30- Read: pg. 55-67 on the rhetorical situation and pg. 10-31 on reading in academic contexts

9/4- Read: pg. 33-41; Writing a critical response; Read: “Always Living in Spanish” (pg. 79-81) and “Proficiency” (pg. 82-83); in-class discussion of readings

9/6- **Response Paper due on Canvas;** Read pg. 83-93 on literacy narratives; Topic selection and rhetorical situation

9/10- Read: pg. 538-548; Topic generation activities; **Lab 1 due**

9/12- MLA Review; Read: pg. 500- 515, Introductions and Conclusions

9/18- The Art of Revision and How to Peer Critique; **Due in class (paper copy- journal grade for the day): Introduction and First Body Paragraph of Literacy Narrative**

9/20- **Literacy Narrative Essay due**, Intro to resumé and cover letter

9/24- Critique of example student resúms; Cover letters continued

9/26- Peer critique- **bring two hard copies of your resumé (journal grade for the day)**; Plagiarism; Read 491-495

10/2- **Resumé due**; Summarizing vs. Paraphrasing; In-class writing exercise

10/9- Read: 206-215; Intro to writing a textual analysis; In-class reading of “A Rose for Emily” (pg. 803-812); **Lab 2 due**

10/16- Logical fallacies; Read pg. 367-373; Argumentation; Read pg. 355-366; **note: 10/19 is last day to withdraw from class**

10/18- Read pg. 663- 686; Figurative Language; Ethos, Pathos, Logos; **Due in class (paper copy- journal grade for the day): Rough Draft of Literary Analysis**; Peer Critique

10/22- **Literary Analysis due**; Intro. to Issues Paper; Developing a Research Plan; Read pg. 435-444

10/24- Finding Sources; Read pg. 445-468; **Lab 3 due**

10/30- Evaluating Sources; Read pg. 469-472; **Bring bibliography to class (min. of 5 sources) (paper copy- journal grade for the day)**

11/1- Synthesizing Ideas; Read pg. 473-477; **Annotated Bibliography due on Canvas**

11/5- Transitions, Body Paragraphs, and Diction; Grammar Workshop

11/7- Issues paper workshop and peer critique; **Completed Issues Paper Rough Draft due on Canvas AND in class (paper copy is journal grade for the day; submission to Canvas is a separate grade)**

11/13- Writing Conferences

11/15- Writing Conferences; **Lab 4 due**

11/26- **Issues paper final draft due on Canvas**; Reflections; Read pg. 245-252

11/28- **Reflections essay (in class)**

12/4- Principles of an argument essay

12/6- Argument Workshop; How to write an in-class essay

FINAL EXAM- In-class argument essay, date and time TBA